

Business Policy Manual 1201 (BPM – 1201)

HISTORY

- 1) This policy continues to move IT policy matters from various sections of the [UM BPM](#) into the IT section. The IT section of the BPM was established in 2008.
- 2) Establishes the VP for IT and the CIOs as “responsible” for implementation and administration of University IT and Telecom resources.
- 3) Codifies the procedural requirements already in place for access to electronic resources of others as authorized by the [AUP paragraph A.4](#).
- 4) Requires University departments and employees to use the IT and Telecom resources provided by the central IT departments when conducting University business. All other resources must be approved by the CIO.
- 5) Requires that the use of University IT and telecom resources by non-University entities be documented (this is the part that led to Dan’s question earlier today).

QUESTION

Several campuses have expressed interest in retirees and alumni using services. Specifically about providing access to Joe’sSS to former students and some benefit applications to former employees. Given these needs, how are retirees and alumni viewed with regard to this policy? If they fall under the Non-University Entities section are there written agreements to cover such use already taking place or will that need to be addressed?

Beth’s Response: There are indeed different thoughts (it seems) from campus to campus about retiree/alumni use of university provided resources. In general, I think the following scenarios apply and would not be inconsistent with the policy:

1. If a campus has one or more services that they want to offer to their entire alumni and/ or retiree community, then those terms, conditions, eligibility rules, etc. would need to be developed and published without the need for an individual agreement.
2. If the services described above are offered under a fee-for-service model, then obviously an agreement would need to be developed detailing the terms, conditions and fees.
3. If, on the other hand, services are being extended to an individual retiree or alumnus (as an example), then a specific agreement would need to be developed to show why services were being extended just to that individual and at what price if any.

The first two scenarios should obviously be developed in conjunction with campus leaders/administrators and based on the goals/strategies of the campus itself. For those scenarios, those two groups (retirees and alumni) could be considered as part of the University and not as non-University entities.